



WaterAid
WaterAid
Job Description

Job Title	Manager Technical Support
Place of Work	New Delhi
Grade:	3
Reports to	Director Programme Operations
Reporting to position	2 (functionally)
Budget Responsibility	Rs. 20-50 Lakhs pa (direct)

Job Purpose

The Manager Technical support is responsible for developing and rolling out policies related to WASH technologies, Water Quality and Hygiene and ensuring standards and policy adherence in all projects and programmes. Will lead on the technical skill mapping and capacity building of partners, and support teams to implement technical works. Contribute to the strengthening of the WaterAid India's Program in Urban Areas. Functionally manage the Technical Officers in the region and liaise with external organisations. The post holder will work as a member of the country management team.

Key Accountabilities:

- Be responsible for developing, updating and operationalising policies and guidelines on WASH technologies in line with WAI values and guiding principles
- Provide effective technical support with appropriate and inclusive technologies and designs
- Provide technical supervision and oversight on adherence to standards to all WAI programmes and projects
- Support developing and operationalising WaterAid India's urban strategy and lead in the areas of City Sanitation Plans, and affordable, adequate and accessible community managed technical options
- Lead, manage, and develop technical officers/group in their roles to maximise their contribution to programme efficiency.
- Review proposals of partner projects to determine fit with standards in relation to technical aspects, and develop a map of technologies in WAI programmes and their effectiveness
- Engage with key stakeholders and contribute to internal and external policy discourse on policy issues related to technologies.
- Foster innovations and encourage learning to effectively contribute to the technology gaps and needs of the programme and of the sector.
- Lead maintenance of technical resource database of expert individuals and institutions that can support in capacity building and advisory roles.
- Ensure that measures are in place in all projects especially those that involve construction according to health and safety policy for construction projects.
- Develop regular briefs, reports and papers, and contribute to communications and publications on technology,

- Ensure reasonable care is taken of self and others in the workplace (including team members managed if appropriate) according to health and safety policy and principles.
- Undertake any other responsibilities, tasks or activities as reasonably required.

Person Specification

Essential	Desirable
Education	
<ul style="list-style-type: none"> ~ Post graduate degree in Civil or public health engineering ~ Good Knowledge and understanding of the current WASH technologies nationally and internationally 	<ul style="list-style-type: none"> ~ Additional qualification in Urban studies with a strong city planning and development component. ~ Knowledge of designs for people with special needs
Experience	
<ul style="list-style-type: none"> ~ 10 years of relevant work experience, out of which 3 years should be in senior management position ~ Direct line management of professional staff. ~ Significant experience in developing and adopting technologies and designs ~ Experience of developing, assessing, reviewing technical projects and proposals 	<ul style="list-style-type: none"> ~ Experience of working with Government and NGOs and an understanding of the issues involved. ~ Experience of disaster resilient technologies, water resource management and water quality issues ~ Understanding of rights based approaches
Skills	
<ul style="list-style-type: none"> ~ Good command of written English to produce documents and reports of high quality. ~ Excellent verbal communication skills. ~ Ability to forge effective working relationships with distant teams and key stakeholders ~ Good IT skills in Microsoft Word, Excel and Outlook; knowledge and experience of using design and drawing applications. 	<ul style="list-style-type: none"> ~ High competence to understand and apply strategic issues related technology and add value to national policies, practices, and concepts. ~ Ability to participate in policy discussions and debates and deliver presentations to a variety of audiences. ~ Ability to negotiate with other agencies and government on collaborative projects.
Personal qualities	
<ul style="list-style-type: none"> ~ Commitment to WaterAid's values and a working style that reflects these. ~ Commitment to personal learning, development and improvement in pursuit of own objectives and those of the team and organisation. ~ Ability to travel in remote and rural environment. ~ Able to plan, prioritise and organise self and others ~ A team player, able to work in a collaborative way 	<ul style="list-style-type: none"> ~ Organise, coordinate and evaluate successful projects. ~ Accuracy and keen attention to detail, in order to produce high quality documents and maintain good records.